



## Event Registration Policy & Guidelines

Residents may purchase up to two tickets per household for an event, unless there are more than 2 residents, in which case, each resident may purchase a ticket to attend the event.

Due to limitations and restrictions at some venues, attendees on KT-sponsored trips must be at least 21 years old.

When purchasing tickets for others, be prepared at time of purchase to submit your guests' names, menu selections, and other information, as needed. Residents are responsible for their non-resident guests and must accompany their non-resident guests to KT events. To register a non-resident guest, please call the front desk in Independence Hall at (512) 749-1245.

All ticket sales are on a first come, first served basis. Many events sell out quickly, so plan to purchase tickets as early as possible. Some events may have deadlines for ticket purchase.

Purchasers may sell their tickets to other current KT residents through social media or other means, but in doing so, must inform KT staff of name changes to the event roster. If an event has a wait list, the Community Life Team may be able to resell your ticket and refund the cost to you. Within 48 hours of the event, this offer is no longer valid.

Communication related to KT events is sent to the ticket purchaser's email address on file at the time the purchase is made. If multiple tickets have been purchased, it is purchaser's responsibility to relay information to other members of their party.

If event details are changed, ticket purchaser will be notified via e-mail. If multiple tickets have been purchased, it is purchaser's responsibility to relay information regarding changes to other members of their party.

Due to insufficient ticket sales, weather, or other unforeseeable situations, KT must occasionally cancel or reschedule events. Cancellation/reschedule notification(s) will be e-mailed to all ticket purchasers. If an event is cancelled, we will process a refund to your credit card or issue a refund check within 2 weeks of cancellation.