Mobile App
Quick Start Guide

(To get mobile notifications download the Gate Sentry mobile app)

Host Profile

Add contact numbers and choose a Secret Code
(used to verify your identity)

Edit host information
(names, email & notifications)

Only used to add residents

Use tabs to change pages
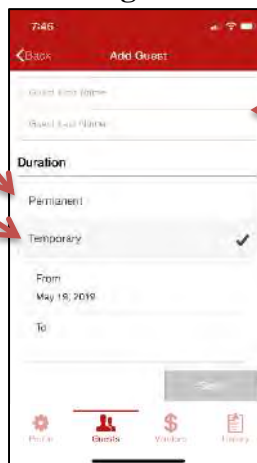
Guests & Vendors

Search for an existing vendor before adding a new vendor
(Only list the company name)

Adding Visitors

Permanent visitors always remain on guest list – no call from security

Temporary visitors removed after duration expires – call on next visit

(To ban visitors, you must use the web https://portal.GateSentry.com)

Include first and last name

Press to save entries

Visitor History

View a complete history of who visited your property including date and time

Notifications

Receive immediate notification of arriving visitors

* All information listed is for sample purposes only

GateSentry.com   •   support@GateSentry.com

Web Portal
Quick Start Guide

Gate Sentry's web portal (portal.GateSentry.com) is easy to use and laid out for quick review of your information. To update any field, click in that field, make the change, then click "Save".

Update Host Contact Info

Update hosts (those receiving visitors)

Add email address and select "Notify" to receive visitor arrival notifications

(To get mobile notifications download the Gate Sentry mobile app)

Adding Guests & Vendors

Permanent - on list until you remove them and access w/o call from security

Temporary - on guest list for dates specified, removed after duration expires

Banned – restricted from entering

Schedule Events/Parties

Click on "Add Event" to upload guest list
(not available in some properties)

Track your visitor history

Washington, George
1788 Pennsylvania Ave
Logout

Hosts
New • Delete • Save • Cancel

First Name	Last Name	Email	Notify
George	Washington	george@revolution.com	No
Martha	Washington	martha@mountvernon.com	Yes

Guests
New • Delete • Save • Cancel — Add Event

First Name	Last Name	Status	Start Date	End Date
John	Adams	Temporary	04/30/2021	03/04/2022
Benedict [BANNED]	Arnold	Banned		
William	Fairfax	Permanent		
Alexander	Hamilton	Permanent		
Augustine	Washington	Permanent		
Mary	Washington	Permanent		

History

Visitor	Date & Time
Hamilton, Alexander	05-07-2020 @ 12:23 PM
Washington, Mary	12-09-2019 @ 01:59 PM
Hamilton, Alexander	12-09-2019 @ 01:58 PM
Adams, John	12-09-2019 @ 01:57 PM
Adams, John	08-19-2019 @ 03:21 PM
Gate Sentry	07-18-2019 @ 10:08 AM
Gill, John	04-23-2019 @ 01:23 PM
Gate Sentry	04-18-2019 @ 09:04 PM

Contact #'s
Delete • Save • Cancel

Authorizer	Name	Phone
Main	Home	
1st Authorizer	George	202-555-3449
2nd Authorizer	Martha	202-555-5249
3rd Authorizer	Mt Vernon Home	682-555-6108
4th Authorizer	Resident 4	

Secret Code
Liberty 1778

Vendors
New • Delete • Save • Cancel

Company Names	Status	Start Date	End Date
Boardwalk Ferrari	Permanent		
Gate Sentry	Permanent		
Patriot Monitoring	Permanent		

User Accounts
New • Delete • Save • Cancel

Username	Email	Notify
george@revolution.com	george@revolution.com	No

All phone numbers require a name

Choose a Secret Code
(used to verify your identity)

Adding Vendors
(cleaners, exterminators, etc.)

Type a few letters and wait for matching results to appear

Please choose from autofill list unless your vendor is not listed
(Only list the company name)

Confirm that your username and email address are correct
(Email is used to reset password)

* All information listed is for sample purposes only

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